

Annual Notices

KLICKITAT SCHOOL DISTRICT #402 2017-18 ANNUAL NOTICES

98 School Drive, P.O. Box 37 Klickitat, Washington 98628-0037

Phone (509) 369-4145, FAX (509) 369-3422,

For TDD dial 711 for services, for braille contact the Main Office

Professional Qualifications of Teachers

Klickitat School District implements a grade K-6 school-wide Title I program. For 2017-18, federal Title I funds are intended to support instructional assistants assigned to the elementary school. Title I rules require that parents be notified that they may request information regarding the professional qualifications of the student's classroom teachers. Parents desiring such information should contact Kevin S. Davis, Kevin.Davis@klickitatsd.org Superintendent, at 98 School Drive, P.O. Box 37 Klickitat, WA 98628-0037, Phone (509) 369-4145, FAX (509) 369-3422, for TDD dial 711 for relay services.

Highly Qualified Standards for Teachers and Paraprofessionals

Highly Qualified Teachers—districts are no longer required to identify and document “highly qualified teacher” (HQT) status for teachers. During 2017–18 year from NCLB to ESSA, districts must ensure that all teachers charged to Title I, Part A funds meet applicable state certification and licensure requirements. The requirements must be met before a teacher can be charged to the grant. A teacher charged to Title I, Part A may be out of field or out of endorsement for the 2017–18 school year, as long as the school board approved the placement (per WAC 181-82-110). School board approval must be in place prior to the date the teacher was charged to Title I, Part A funds.

Paraprofessionals must continue to meet the federal standards used under NCLB. The Federal legislation, typically referred to as the *No Child Left Behind* law requires that students in school buildings served with the use of Title I funds be served by paraprofessionals meeting a rigorous set of standards referred to as the *High Qualified Standards*. It is important for parents of Klickitat School District to know that all paraprofessionals (instructional assistants) meet the appropriate Highly Qualified Standards.

Non-Discrimination

Klickitat School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The Klickitat School District Superintendent, telephone 509-369-4145, PO Box 37 Klickitat, WA 98628 has been designated to handle questions and complaints of alleged discrimination and serves as the following: Title IX Coordinator, Section 504/ADA Coordinator, Compliance Coordinator for State Law (RCW 28A.640/28A.642). Klickitat School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services or transitional bilingual education programs, contact the Klickitat School Counselor at 98 School Drive, P.O.

Box 37 Klickitat, WA 98628-0037, Phone (509) 369-4145, FAX (509) 369-3422, for TDD dial 711 for relay services.

Equal Access to Program Opportunities

The district shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without regard to race, creed, color, national origin, sex, sexual orientation or non-program-related physical, sensory or mental disabilities according to RCW 49.60, Law Against Discrimination. District programs shall be free from sexual harassment. Examples of program opportunities include enrollment in the basic education program, participation in remedial or specialized instruction, use of district transportation and specialized services, participation in co-curricular programs, field trips, special events and recognitions. Inquiries regarding compliance and/or grievance procedures may be directed to Kevin S. Davis, Superintendent, Title IX/RCW 28A.640, Affirmative Action Officer, Section 504 Coordinator and ADA Coordinator at 98 School Drive, P.O. Box 37 Klickitat, WA 98628-0037, Phone (509) 369-4145, FAX (509) 369-3422, for TDD dial 711 for relay services.

Grievance Procedure for Complaints Alleging Discrimination

Rules for schools receiving Title I funds also require the adoption and publishing of a grievance procedure for providing prompt and equitable resolution of student and employee complaints alleging discrimination based on sex, race, color, national origin, or disability or any other basis prohibited by law. The district's grievance procedure is displayed in the procedural component of Klickitat School District Policy 5010 and is readily available. Inquiries regarding compliance and/or grievance procedures may be directed to Kevin S. Davis, Superintendent, Title IX/RCW 28A.640, Affirmative Action Officer, Section 504 Coordinator and ADA Coordinator at 98 School Drive, P.O. Box 37 Klickitat, WA 98628-0037, Phone (509) 369-4145, FAX (509) 369-3422, for TDD dial 711 for relay services. The grievance procedure referenced herein may be accessed on-line at www.klickitat.wednet.edu.

Equal Education Opportunity

No student shall be denied an equal educational opportunity or be unlawfully discriminated against because of national origin, race, religion, economic status, sex, pregnancy, marital status, or a physical, mental, or sensory disability. Parent(s)/guardian or students who feel they have been discriminated against have a right to file a complaint with the school district and/or local, state and federal authorities. Inquiries and complaints should be filed with Mrs. Bales, Counselor, or Mrs. Huwe, Business Manager at 98 School Drive, P.O. Box 37 Klickitat, WA 98628-0037, Phone (509) 369-4145, FAX (509) 369-3422, for TDD dial 711 for relay services. The concern should be communicated immediately upon the recognition of a problem or feeling of discrimination.

Harassment Free Environment

It is the policy of the Klickitat School District to maintain learning and working environment that is free from harassment. No employee, student, or visitor of the school shall be subjected to sexual harassment nor shall any employee, student, or visitor of the school be subject to harassment on the basis of race, color, creed, religion, national origin, gender, age, disability, marital status, or sexual orientation. Further, the "bullying", physical or psychological intimidation, of another within the school community will not be tolerated. Any student who

believes he or she has been the target of unresolved, severe, or persistent harassment, intimidation, or bullying, (HIB) or any other person in the school community who observes or receives notice that a student has or may have been the target of unresolved, severe, or persistent harassment, intimidation, or bullying, (HIB) are highly encouraged to report all incidents verbally or in writing to any staff member using the HIB reporting forms which are available in; the student handbooks, the counselors office, the main office or online at the Klickitat School District website: <http://www.klickitat.wednet.edu/>

Harassment Definitions

Harassment: Harassment means words or actions that hurt or humiliate others. Harassment creates an environment that makes learning difficult and is not permitted at school. Harassment and discrimination based on race, religion, age, gender, marital status, national origin or disability is legally prohibited. Harassment or bullying of ANY individual group is not permitted. RCW 9A.46.020. The school district supports this law through School Board Policy 3207, which also supports anti cyber-bullying. Please review WAC 495A-121-011, regarding the reporting of Hate Crimes.

Malicious Harassment: The District is committed to a safe and civil educational environment for all students, employees, volunteers and patrons free from harassment, intimidation or bullying. Harassment, intimidation or bullying' means any intentional written, verbal or physical act, including but not limited to one shown to be motivated by any characteristic in RCW9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the individual written, verbal or physical act: Physically harms a student, or damages the student's property; or has the effect of substantially interfering with a student's education; or is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or has the effect of substantially disrupting the orderly operation of the school. Nothing in this section requires the affected student to actually pose a characteristic that is a basis for the harassment, intimidation, or bullying. Other distinguishing characteristics can include but are not limited to: physical appearance, clothing or other apparel, socioeconomic status, gender identity, and marital status. Harassment, intimidation or bullying can take many forms including: slurs, rumors, jokes innuendos, cyber bullying, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, threats or other electronic, written, oral or physical action(s). Depending on the frequency and severity of the conduct, intervention, counseling, correction, discipline and /or referral to law enforcement will be used to remediate the impact on the victim and the climate and change the behavior of the perpetrator.

Sexual Harassment: of students, employees, and others involved in school district activities. Sexual harassment may include, but is not limited to:

1. Demands for sexual favors in exchange for preferential treatment or something of value;
2. Stating or implying that a person will lose something if he or she does not submit to a sexual request;
3. Penalizing a person for refusing to submit to a sexual advance, or providing a benefit to someone who does;

4. Making unwelcome, offensive or inappropriate sexually suggestive remarks, comments, gestures or jokes; making remarks of a sexual nature about a person's appearance, gender or conduct;
5. Using derogatory sexual terms for a person;
6. Standing too close, inappropriate touching, cornering or stalking a person; or displaying offensive or inappropriate sexual illustrations on school property.

The District is committed to a positive and productive education and working environment free from discrimination, including sexual harassment. The District prohibits sexual harassment of students, employees and others involved in school district activities. Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students.

Homeless Children and Youth (McKinney-Vento Act)

To the extent practical and as required by law, the district will work with homeless students and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school. Homeless students will be provided district services for which they are eligible, Title I, similar state programs, special education, bilingual education, vocational and technical education programs, gifted and talented programs and school nutrition programs. Further information is contained in Klickitat School District Policy 3115 and is available on request from the district's liaison for homeless students and their families, Laura Bales, School Counselor, at 98 School Drive, P.O. Box 37 Klickitat, WA 98628-0037, Phone (509) 369-4145, FAX (509) 369-3422, for TDD dial 711 for relay services.

Safe and Drug Free Schools

Klickitat School District promotes a safe and drug free school. Key to promoting a safe and drug free schools program includes the following:

- A comprehensive prevention plan
- Publishing of appropriate and effective school discipline policies
- Security procedures
- Prevention activities designed to create and maintain safe and drug free environments
- District crisis management plan for responding to traumatic incidents on school grounds
- Implementation of drug-free, tobacco-free, and gun-free schools policies
- Implementation of anti-harassment, bullying, and intimidation policies

Elementary and Secondary student handbooks are good sources of information about school discipline policies and are available on-line at www.klickitat.wednet.edu.

Use of Pesticides and Pesticide Management

The Klickitat School District is concerned about the health and safety of its students and staff. Therefore, in handling pest and vegetation control, the maintenance staff uses a minimum of pesticides including physical, mechanical, cultural, and biological methods as primary controls. As a last resort, the least toxic chemical controls are used, including the following pesticides:

Ortho Ground Clear	Round-Up Weed and Grass Killer (concentrate)
Vigaro Weed N Feed	Specticide Wasp and Hornet Killer
Misty Wasp and Hornet Killer	Misty Flying Insect Killer

Pesticide Notification, Posting and Record Keeping

The Klickitat School District complies with all legal requirements for record keeping regarding its pest control practices and planned activities at individual schools and sites. This includes the following notification and pre-notification procedures:

Notification

At least 48 hours before the application of a pesticide to school facilities or school grounds, the District shall notify parents and staff of the planned application in writing. A written notice will be sent home with students and a copy of these notices will be saved in a registry. The pre-notification to be sent to students and staff and will include the product name of the pesticide to be applied, intended date and time of the application, physical location where the pesticide will be applied, pest or vegetation to be controlled and the name and phone number of a contact person at the school. (If the application is not made within 48 hours of the pre-notification, the process must be repeated.) In addition, the pre-notification information will be displayed on a poster, minimum size of 8 ½ x 11 inches, and posted in a prominent location in the school's main office.

Pre-Notification is Not Required in Four (4) Instances

1. The school facility application is made when students are not occupying the school for at least two consecutive days after the application.
2. The application is to control any pest that poses an immediate human health or safety threat, such as an application to control stinging insects. In such cases notification will be made as soon as possible after the application.
3. The application is of an antimicrobial pesticide, which sanitizes or disinfects for microbial pests such as viruses, bacteria, algae and protozoa.
4. The placement of insect or rodent bait in areas not accessible to children.

Posting at The Time of Application to School Grounds

Notification signs shall be placed at the location of the application and at each primary point of entry to the school grounds. The signs shall be no smaller than 4 by 5 inches. At a minimum the following words shall be included: "THIS LANDSCAPE HAS BEEN RECENTLY SPRAYED OR TREATED WITH PESTICIDES BY YOUR SCHOOL. FOR MORE INFORMATION PLEASE CALL THE SCHOOL AT 369-4145."

Notification signs shall remain in place for at least 24 hours from the time the application is completed or longer if required by the label of the pesticide. These signs are required even if students will not occupy the grounds or facility for 48 hours after the application. Notification signs are not required for the application of antimicrobial pesticides or the placement of insect or rodent baits that are not accessible to children.

Posting at The Time of Application to School Facilities

For the purposes of this procedure, a school facility is defined as the interior or exterior of a structure or a school bus. Notification signs no smaller than 8 ½ x 11 inches shall be posted at the location of the application and shall include, at a minimum, the following: will include the product name of the pesticide to be applied, intended date and time of the application, physical location where the pesticide will be applied, pest or vegetation to be controlled and the name and phone number of a contact person at the school.

Notification signs shall remain in place for at least 24 hours from the time the application is completed or longer if required by the label of the pesticide. Notification signs are required even if students will not occupy the grounds or facility for 48 hours after the application.

Notification signs are not required for the application of antimicrobial pesticides or the placement of insect or rodent baits that are not accessible to children.

Record-Keeping

The District employee applying a pesticide shall fill out the “Pesticide Application Record” (State of Washington Department of Agriculture Form 4226 or 4235) the same day as a pesticide application occurs. These records shall be compiled in a database to include, at a minimum, the following information:

1. Product name of all pesticides used during the previous year.
2. Active ingredient of all pesticides used during the previous year.
3. Quantities of each pesticide applied by active ingredient and by amount of tank mix applied.
4. Names of the schools where pesticides were applied.

An annual summary of pesticide use will be available in database report and made available to interested persons. Copies shall be kept in the Klickitat School District Main Office. For information regarding the district’s pesticide practices, you may review Klickitat School District Policy and Procedure 6895, or you may contact the main office at 98 School Drive, P.O. Box 37 Klickitat, WA 98628-0037, Phone (509) 369-4145, FAX (509) 369-3422, for TDD dial 711 for relay services.