**MEETING OF THE SCHOOL DIRECTORS**

**KLICKITAT SCHOOL DISTRICT #402**

*Klickitat Community Center – Board Meeting Room*

*Wednesday 5/24/2023 at 6:30 P.M.*

Minutes

1. CALL TO ORDER
2. ROLL CALL @ 6:31
	1. Board Members Present; Traci Kessinger, Kenny Templeton, Rachel Bryan
	2. Excuse Absent Board Member(s) Brandon Essex
3. COMMUNICATIONS: No communications at this time.
4. CURRENT AGENDA ADDITIONS AND DELETIONS: Not at the time.
5. CONSENT AGENDA (Action)

The Consent Agenda is designed to expedite items routine in nature that do not require public discussion by the Board and/or staff. Board members of the public in attendance wishing any item(s) deleted from or added to the Consent Agenda shall so indicate at the time the meeting agenda is adopted.

1. Regular Board Meeting Minutes from April 26, 2023
2. Financial status reflecting ending cash, investments, and adjustments as of May 18, 2023
3. Request to approve May 2023 warrants, vouchers, and payroll.

Kenny Templeton made a motion to approve, Rachel Bryan second, motion passed.

1. REPORTS AND DISCUSSION (Information)

Superintendent Report, Kendrick Lester

Staff/students/families all trying to balance excitements and anxieties of the school year coming to a close

 Field trips, activities, fun up against behaviors, grades, finishing the year with good attendance

 Proud to have completed First Aid/CPR training with the secondary school

 43 students (6th-12th grade) and staff participated in training and received first aid/CPR card

 Meets graduation requirements for CPR training and has youth in our community mindful and more ready to respond in case of emergencies during summer and other activities.

State testing comes at a tricky time of year. All required state testing is mostly complete other than a few students which will be wrapped up this week.

OSPI Food Service audit was completed with onsite reviews.

No major findings of concern

Review staff commended our clean kitchen

Minor administrative corrections will be completed for OSPI review by June 9; such as

* + 1. Website updates
		2. Procedure documents
		3. Follow up recipe reviews

Teacher evaluations are set to completed by superintendent by end of the school year. Delayed with principal leave of absence.

All other staff will have annual evaluations in June.

New Hires

Interviewing Dean of students

* + 1. 13 applicants; 6 to be interviewed.

Secondary Science

* + 1. 1 applicant interviewed; position remains open for applications.

Site security

* 1. Superintendent reported concern of unsafe adult behavior occurring close to campus and resulting intervention by Klickitat County Sheriffs office.
	2. Superintendent expressed continued need to evaluate security of school site.
	3. The Superintendent continues to explore bids for addition of fencing/gates to close in school site to provide added security during the day as well as support special needs students being contained to campus during moments of behavioral episodes.

Activities Report: Yvette Schultz: Update on HS Track

Enrollment is at 86.

1. OLD BUSINESS DISCUSSION AND/OR ACTION
	1. Klickitat School Board Alignment
		1. Needs for Klickitat County 2023 General Election
		2. No new applications received for Position #5 Vacancy
	2. Community Center Property Exterior Paint
		1. Review quote for exterior painting from Garcia’s Gorge Painting: Garcia Gorge Painting’s bid was $4890.00. We will go out for a few more quotes. Board approve that Kendrick makes the decision. Rachel made the motion, Kenny second it, motion passed.
2. NEW BUSINESS DISCUSSION AND ACTION
	1. Klickitat School District Athletic Co-op with Glenwood School District: Approval for 2024-2026 Co-op: Kenny motioned, Rachel second, motion passed
	2. Consider Apollo Solutions Group (and/or other approved ESCO) for Preliminary Analysis of District Facilities toward Rural Schools Modernization Grants & Projects: Kenny made a motion to accept, Rachel second it, motion passed.
		1. Determine pursuit of cost-free Qualification Review & Preliminary Site Analysis
	3. Review Contract Proposal from Klickitat Education Association (KEA) (Discussion & Action)
		1. Update document spelling & punctuation edit needs (with no change to provisions)
		2. Collaboration with KEA on new member contacts
		3. Provision of Association Leave
		4. Just Cause Action Timeline
		5. Teacher Evaluation Timeline, Procedures, & Documentation
		6. Pay Rate Change for Additional Certified Coverage and/or Instructional Time
		7. Parental Leave
		8. Input on Professional Development
		9. Grievance Procedure Documentation
		10. Contract term of 2 years (2023-2025)
		11. Update Certified Salary Schedule to Reflect 3.7% Implicit Price Deflator (IPD) also looking at all positions not just certified.

This is June 1st proposed agreement. Kenny motion, Rachel second it, motion passed

* 1. Financial status reflecting ending cash, investments, and adjustments as of

May 18, 2023: *Consent Agenda approved*

* + 1. General Fund: $1,482,276.02
		2. Associated Student Body Fund: $37,726.51
		3. Transportation Vehicle Fund: $104,628.65
		4. Capital Projects Fund: $858.90
	1. Request to approve May 2023 warrants, vouchers, and payroll: *Consent Agenda approved*
		1. General Fund VOIDED check May 11, 2023: -$47.46
		2. General Fund VOIDED checks run May 12, 2023: -$24,216.70 (bad print batch on check stock)
		3. General Fund as paid May 12, 2023: $24, 216.70
		4. ASB Fund as paid May 11, 2023: $1,266.24
		5. ASB Fund VOIDED checks run May 12, 2023: -$132.50 (bad print batch on check stock)
		6. ASB Fund as paid May 12, 2023: $132.50
		7. Payroll to be dispersed May 31, 2023: $93,574.24
1. PERSONNEL ACTION,
	* 1. No Actions Proposed for May
2. ADJOURNMENT
	1. Meeting adjourned at 7:25

Next Regular Meeting: Proposed June 28, 2023 for Regular Board Meeting & Annual Budget Hearing

Board Work Session: Will have Work Session meetings as needed case by case. Rachel motioned, Kenny second it. Motion passed.

Minutes as Approved at regular meeting 6/29/2023

Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_