**MEETING OF THE SCHOOL DIRECTORS**

**KLICKITAT SCHOOL DISTRICT #402**

*Klickitat Community Center – Board Meeting Room*

*Thursday 6/29/2023 at 6:30 P.M.*

Minutes

1. CALL TO ORDER @ 6:30 by Chair Traci Kessinger
2. ROLL CALL
	1. Board Members Present: All present
3. CURRENT AGENDA ADDITIONS AND DELETIONS: None
4. COMMUNICATIONS
	1. Board of Directors: None
	2. Community and Staff: None
5. CONSENT AGENDA (Action)

The Consent Agenda is designed to expedite items routine in nature that do not require public discussion by the Board and/or staff. Board members wishing any item(s) deleted from or added to the Consent Agenda shall so indicate at the time the meeting agenda is adopted.

1. Regular Board Meeting Minutes from May 28, 2023
2. Financial status reflecting ending cash, investments, and adjustments as of June 20, 2023
3. Request to approve June 2023 warrants, vouchers, and payroll
4. Certified Teacher Contract Renewals for 23-24 School Year
	1. Brynn Dawson; K/1
	2. Kayla Spino; 2/3
	3. Nicole Thiemann; 4/5
	4. Alaine Ward; Language Arts 6-12
	5. Joseph Poirier; Social Studies 6-12
5. Updated Salary/Hourly Pay Schedules for 23-24 School Year Reflecting (+3.7% IPD)
	1. Certified Salary Schedule (as referenced in KEA contract)
	2. Instructional Assistant Pay Rates
	3. Classified & Unrepresented Staff Pay Rates
6. Renewal of Co-Curricular Stipend and Pay Rates for 23-24 School Year (No Increases)

Kenny Templeton made motion to pass Consent Agenda, Rachel Bryan second it, motion passed

1. REPORTS AND DISCUSSION (Information)
	1. Superintendent Report, Kendrick Lester:

 ***Graduation***

 I feel our June 3rd graduation ceremony was a well-attended, positive, send off and celebratory event for our 5 Klickitat graduates,

 I appreciate Director Rachel Bryans participation and support in handing out diplomas

 I appreciate our many staff, family, and community members that pitched in to make the event memorable. Our local fire and EMS made the parade extra

noticeable and it was nice to have them participate.

 ***End of School Year***

 Our students were ready to be done after the last couple of weeks of balancing class completion with some of the field trips, activities, and changes to the day as the year wound down. We ended the year with improvements to student attendance and course participation and grades; however, as a school we still have a lot of work to do in these areas to improve. Regular and full attendance at school K-12 (further elements of parental and community engagement. As students are here more regularly, how do we support them more meaningfully engaging in and taking ownership of their education. Equally, many of our staff were eager to end the year, I am encouraged by the evaluative conversations that I had with staff who say they saw positive changes in our school culture and direction this school year; and the many I see making goals and plans for their own work and professional development next year. These things have me hopeful

***Summer Work***

 I have made my best efforts to close out a majority of the 22-23 school

year these past few weeks and have been mostly successful with that. There are a few lingering requirements I need to wrap up tomorrow.

 I have two staff evaluations yet to be completed, all certified staff

and other staff evaluations are done.

 I plan to step back as much as possible the month of July to both try and

refresh personally, and conserve my contract service time. It will be nice

to not be mid-summer with so many open positions like we were last year. I will return to regular daily work on August 2nd.

 Getting into August,I look forward to mutually planning for 23-24 school

year goals with the board and kicking the new year off with school starting August 31st.

 ***DES Contract w/Appollo Services***

 After board approval in May, I have moved forward in Initiating contract with DES for Apollo to come in and do initial evaluation of our school grounds and buildings for their recommendations on our districts pursuit of Planning Grant for School Modernization. I am concerned to hear that it maybe that Planning Grant awards get pushed

back to 2024 instead of later this fall.

 ***Fencing Bid***

 I want to notify the board that I have received bids on fencing and gate work for the upper school grounds that would close in the elementary, gym, and secondary school buildings. This work is estimated to costs about $24,000 which is under my Superintendents discretionary cap for expenditure, however, as I consider moving forward I want to involve the board and remind that purpose of this work would be two fold.

 Enhance security and flow of students, and guests on campus during

school hours

 Minimize risk of student elopement from school, particularly those who

are younger and/or those that may have intellectual disabilities

 ***Track***

 Director Templeton and I met with Bell Design team last week to review track planning towards putting forth bids for work. I was concerned to hear that our timeline continues to be pushed back by circumstances and costs. Currently, recommendations for water run off and displacement according to

best practices and requirments are presenting as very costly. Bell anticipates that a majority of our remaining funds would need to go into water collection work.Current proposal is for bid work to be completed late summer/into fall for installation of water catch ground work, and basic groundwork and overseeding of track bed for a flat running surface result by fall. Additional work and track installation would be dependent on possible round two of the Healthy Kids grant if we qualify and/or investment on the part of the district.

***Community Center Water***

 Our time and partnership with Klickitat PUD on leak detection and an efficient plan for correction of the irrigation water line issues has not paid off. Additional pipes, cut/spliced lines, and service lines built into old piping are making accurate leak detection not possible. The piping we have uncovered simply does not match the plans on hand. Klickitat PUD is recommending dig and replacement of water lines. Next steps is to determine best course of correction and if our local staff can complete this work. ***Transportation COOP***

 I met this morning with in coming White Salmon Superintendent Rich

Polkinghorn. Lyle school district participated as well to orient the new

Superintendent to our COOP agreement. While financially the COOP has shown benefits; the three districts still have much work to do in formalizing the coop on the part of the districts and coop staff. We are considering means in which outside consultancy or other entity support may help expedite the further establishment of the COOP.

***Mistake on contracts***

 Finally, I need to note for the board a mistake that was made by me this past week. AS we look at contacts going into next year and the timeline for

completing our 23-24 budget, I received contract drafts for our purchased

services from ESD 112.While our 23-24 budget will account for these contracts, those contracts that exceed $30k have not been approved by the board.I did not consider this until I signed contract for more expensive contract services of:

 Business Management

 IT technical services

I have reached out to ESD112 superintendent Tim Merlino to notify of the

error and pause authorization until I receive approval from the board.

* 1. Activities Report, Yvette Schultz

Talked about WS and Goldendale having free physicals. I will put that out to our students.

1. OLD BUSINESS DISCUSSION AND/OR ACTION
	1. Klickitat School Board Alignment (Discussion)
		1. No new applications received for Position #5 Vacancy: None
2. NEW BUSINESS DISCUSSION AND ACTION
	1. Facility Use – Canyon Days July 28-30 (Discussion & Action)
		1. Friday; Family Movie Night – Community Center Field
		2. Saturday; Parade, car show, vendor’s market, kids activities (games, bounce house, water slide), live music – Community Center Field
		3. Sunday; 3-on-3 basketball – School Gym

Motion made by Brandon Essex to approve, Kenny Templeton seconded, motion passed

* 1. Student Non-Instructional Supervision – Proposed NEW Requirements for Staff Supervising Playground/Recess (Discussion & Action)
		1. Documented staff ability to meet physical requirements
		2. First Aid/CPR training and certification

This was suspended until next meeting for more discussion. Reason for safety out in the playground

* 1. Financial status reflecting ending cash, investments, and adjustments as of

June 20, 2023: *(Consent Agenda Discussion)*

* + 1. General Fund: $1,506,589.54
		2. Associated Student Body Fund: $38,834.90
		3. Transportation Vehicle Fund: $105,029.18
		4. Capital Projects Fund: $862.35
	1. Request to approve June 2023 warrants, vouchers, and payroll: *(Consent Agenda Action)*
		1. General Fund as PAID June 2, 2023: $26,423.00
		2. General Fund as PAID June 2, 2023: $250.75
		3. General Fund as PAID June 12, 2023: $33,784.81
		4. ASB Fund as paid June 12, 2023: $4,117.36
		5. Capital Project Fund to be PAID June 30, 2023: $2,120.00
		6. Payroll to be dispersed June 30, 2023: $89,336.89 payroll + $28,894.91 paid benefits
1. PERSONNEL ACTION,
	1. Resignations (Action)
		1. Peter Pappas; School Counselor/Social Worker K-12: Peter read his resignation,

Kenny Templeton made a motion at accept, Rachel Bryan seconded, motion passed

* 1. New Hires (Action)
		1. Dan Smith; Dean of Students K-12

Rachel Bryan made motion for new hire, Kenny Templeton seconded, motion passed

* + 1. Maranda James; Science Teacher Grades 6-12

Kenny Templeton made motion for new hire, Rachel Bryan seconded, motion passed

* 1. Approval of Out of Endorsed Area Course Instruction & Electives (Action)
		1. Cristie McCabe
			1. High School Foreign Language Teacher
		2. Christopher Pickens
			1. High School Chemistry – Long term sub
			2. High School Physical Science – Long term sub
		3. Joseph Poirier
			1. Graphic/Animated Literature Elective Teacher
			2. Pre-Calculus - Apex Course Supervisor

 Rachel Bryan made motion to accept the Endorsement, Kenny Templeton seconded,motion passed

* 1. Next Regular Meeting:
		1. Propose July 26, 2023 for Regular Board Meeting & Annual Budget Hearing
	2. Board Work Session:
		1. To Be Determined by the Board of Directors: Not at this time
1. ADJOURNMENT
	1. Meeting adjourned at 7:45

Minutes Approved at 7/26/23 board meeting

Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_