

## Klickitat School District #402

### Special Meeting Minutes

June 17, 2024

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#### Meeting Details:

- **Date:** Monday, June 17, 2024
- **Time:** 7:05 PM – 7:18 PM
- **Location:** Via virtual meeting link; shared and available to the public
- **Attendees:** All board members present online (Rachel, Brandon, Kenny, and Traci), Hunter Pederson and Gage Lane from Apollo Solutions Inc., Superintendent Kendrick Lester

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**Call to Order:** The meeting was called to order by the Chair at 7:05 PM with all directors present. The agenda was reviewed with no additions or deletions.

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#### Agenda Item: Urgent Repair to Gym Plumbing & Hot Water System

##### Discussion and Actions:

##### 1. Presentation by Apollo Solutions Inc.:

- Hunter Pederson and Gage Lane presented the urgent repair proposal for the gym plumbing and hot water system.
- The scope of the project includes the replacement of lead-contaminated galvanized pipes and potential replacement of sink and hose bib fixtures if grant funds permit.

##### 2. Clarification Requests:

- **Rachel:** Asked about the inclusion of sink and hose bib fixture replacements.
  - **Response:** Kendrick explained his opinion that the project should cover these replacements as part of the scope of work for this project. Hunter Pederson responded they would take these upgrades into account against any remaining grant capacity, but that the current budget did not present means to include these updates under the proposed contract.
- **Kenny:** Inquired about the presence of copper lines and their inclusion in the replacement.
  - **Response:** Gage Lane confirmed that any water source lines encountered under the scope of work will be replaced under the project scope. He noted that testing for lead levels would occur before and after the project.

3. **Sales Tax Query:**

- **Kendrick:** Noted the inclusion of a 7.5% sales tax in the contract quote.
- **Kenny:** Questioned whether the tax rate should be 7% given Klickitat's unincorporated status.
  - **Response:** Hunter Pederson agreed to double-check and adjust the tax rate if necessary.

4. **Project Urgency:**

- Hunter Pederson emphasized the importance of accepting the bid promptly to ensure the project starts on schedule and is completed before the new school year begins on Aug 28.

**Decision:**

- **Rachel:** Motioned to approve the contract bid from Apollo Solutions Inc.
- **Brandon:** Seconded the motion.
- The motion was carried unanimously by all directors.

**Authorization:**

- Superintendent Kendrick Lester was authorized to sign the contract and coordinate next steps with Apollo Solutions Inc.

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**Adjournment:** The meeting was adjourned at 7:18 PM.

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**Next Regular Meeting:** The next regular meeting is scheduled for Wednesday, June 26, 2024, at 6:30 PM.

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**Meeting Notes Summary:**

- The meeting started at 7:05 PM and ended at 7:18 PM with all directors present.
- Key points included discussions on urgent plumbing repairs, scope of work, tax rates, and project urgency.
- A unanimous decision was made to proceed with the repairs under the terms discussed, with authorization granted to Superintendent Kendrick Lester to sign the contract.

**REVIEWED AND APPROVED AT BOARD MEETING 6/26/24**

Director *Kendrick Lester*

Director *Ken Thompson*

Director *Greg*

Director *RACHEL BRYAN EXCUSED*

Director *POSITION VACANT*

Secretary *TL*